

PEI Family Violence Prevention Services, Inc.

Board Meeting

October 16th, 2019 (5:30-7:30pm)

Location: FVPS Office, Charlottetown, PE

Present: Tina Pranger, Caroline MacRae, Andrea LeClair Sheffler, Melissa Munro-Bernard, Mary Rogers, Shira Zipursky, Kent Bruyneel, Bridget Morriscey, Danya O'Malley (ex officio), Paxton Caseley (ex officio)

Regrets: Danny Gallant, Selina Pellerin

1. Approval of Agenda

MOTION: Motion to accept the agenda as presented.

M/S: Kent Bruyneel/ Andrea LeClair Sheffler

CARRIED.

2. Approval of the Minutes

MOTION: To approve the September 11th, 2019 minutes without amendment.

M/S: Andrea LeClair Sheffler/ Kent Bruyneel

CARRIED.

3. New Board Nominee – Julie Doyle

Andrea approached Julie Doyle regarding the vacancy on the Board. Julie is an accountant who is originally from the Eastern end of the Island and was receptive to the idea.

Kent is concerned with the diversity of the Board and has approached an individual with the Native Council of PEI, also with an accounting background. The Board will be looking for further nominations in February as there will be at least two vacancies in June. Tina asked Kent to obtain a resume from this person and confirm their interest. We will consider both candidates in November.

4. 2020-2021 Budget – PEI FVPS

MOTION: To approve the 2020-2021 budget for PEI FVPS as presented.

M/S: Kent Bruyneel/ Melissa Munro Bernard

CARRIED.

5. FVPS Services - Presentation

Danya gave a presentation on Anderson House, including the history, services and utilization stats.

6. ED Report

- **Beach Grove Units Update** – The government is building 20 units which includes 10 units for adolescents aging out of foster care and 10 units for us to place tenants. It was originally meant to be completed in January, but will now be ready in March. The units are bachelor pad style, which is good as single women without children are the most difficult to find housing for.
- **Upstairs Renovation Update** – Our architect has found a contractor who is interested in taking on the renovations. They came to view the space and will send an electrician as well so that a proper quote can be given. However, there is limited time to do this as the money needs to be spent by March 31st. The architect assured us that the contractor will have time over the winter since it is an interior project.
- **Canadian Women's Foundation Grant** – We have been approved for a \$20k grant to go toward children's programming in the Shelter. We have received this funding in the past for Aspire; however

there is a limit on the amount of times that CWF can fund a single project. We have received funds for the maximum of three times.

- **Reaching Home (formerly HPS)** – The HIFIS program has ended and the new iteration is now called “Reaching Home.” Funds will be administered by the John Howard Society at the community level; however, a number of conditions are attached to the money which to be determined. There is a Housing Forum happening in November which will be one of the first steps in this process.

7. Second Stage and SAS

- **Occupancy Report** – Still at capacity. There has been high turnover as of late as many of the previous leases were over in September.
- **Cash Flow Shortfall** – \$7000.00 shortfall. Due to spending more on maintenance than we are making in rent. Danya had contacted CMHC regarding a top up and was approved.
- **Mortgages for SS/SAS** – Mortgage is up in 2023 for Second Stage and in 2027 for SAS. CMHC might be looking to extend those subsidy agreements.

8. Other Business – Nothing at this time. Send Danny a card after the passing of his mother.

9. Board Business

- **Volunteer Recognition Event** – Will be held on November 15th 5-7pm at the Pilot House. Tina would like to have a presentation to showcase our work and familiarize the crowd with Anderson House. As well, there will be a few speeches to thank volunteers for their time and opportunities for meet and greets.
- **Strategic Plan Update** – Progress is being made. Representation of both staff and Board are doing bulk of work with Nishka Smith to later present to the Board. Two meetings have taken place so far. The group is currently looking into opportunities, barriers, what needs improvement, what we do well, etc. Nishka updated them on the key findings of the evaluation.

10. Personnel – *in camera*.

11. Next Meeting Date and Adjournment

(5:30pm, November 27th, 2019, FVPS Board Room)

Chair

Date

Secretary

Date