

PEI Family Violence Prevention Services, Inc.
Board Meeting
November 21, 2018 (5:30-7:30pm)
Location: FVPS Office, Charlottetown, PE

Present: Selina Pellerin, Lauren Gallant, Danny Gallant, Melissa Munro-Bernard, Andrea LeClair Sheffler, Tina Pranger, Danya O'Malley (ex officio), Dara Rayner (ex officio),
Regrets: Amanda MacLean-Franciosa, Shira Zipursky, Kent Bruyneel

1. Approval of Agenda

MOTION: To approve the agenda as amended, add nominations and evaluation framework update.
M/S: Andrea LeClair Sheffler/Tina Pranger
CARRIED.

2. Approval of the Minutes of October 17, 2018

MOTION: To approve the minutes as amended, remove Lauren as attending.
M/S: Melissa Munro-Bernard/Danny Gallant
CARRIED.

A. Business

3. Budget Discussion

We submitted our budget to the province and have asked for an increase, as we have not received one in the last 3 years. The response from the province revolved around asking about our endowment fund and noting that we often have a surplus. Danya responded that we have been very fortunate with our donations and fundraising and that we don't know when we will have a lean year. The gap between the government funding and the amount we need to operate the organization increases each year. Danya asked for a meeting to discuss and has not had a response. This will be pursued further in the new year.

4. West Prince Signing Authorities

MOTION: To appoint signing authorities for the bank account at Evangeline Credit Union – the removal of Kara Katmouz and addition of Julia Phillips.
M/S: Lauren Gallant/Andrea LeClair Sheffler
CARRIED.

5. ED Report

- **Harmony House** – took place on November 17th and raised \$13,230.00. The event was very well put together and very enjoyable. Patricia Doiron indicated to the attendees that she hopes to continue on with the event at least one more year.
- **Jamie Fox – Bill 110** – Conservative MLA Jamie Fox invited stakeholders to review Bill 110, which is to mandate that Judges and Justices of the Peace have training on the stereotypes and misconceptions around sexual assault.
- **December 6th Memorial** – will be happening at noon at Memorial Hall at the Confed Center.
- **New office in Eastern PEI** – our previous office was in the basement of the Riverview Manor, and we will not be housed in the new manor that is being constructed. We found a space in a building operated by Families First. There is group space and a large kitchen in the building which is great for Gwyn's Cooking for Wellness support group.
- **Pan-Canadian Voice on Women's Housing** – Danya was offered the opportunity to go to BC to a conference that was sponsored by CMHC. She will sit on the advisory board for future conferences. There is a hope that this becomes an annual event.
- **Youth Program in Schools – challenges** – we received funding for the Youth program from 2 groups and currently have more funding than we can spend on this specific project. We have added a

new school to the program and hope for another, which will fulfill the grant requirements. Board members questioned whether the program can be offered in arenas outside of the school system, for example youth groups, 4H, etc. This is possibly outside of the budget commitment to the funders, however a very wise use of funds. It will be explored.

- **Doubling new facility** – In addition to the 5 Federally funded units that were to be built for PEI FVPS clients, the design has now been doubled. We now have 10 units to be constructed on Beachgrove Road. It will be operated by PEI Housing and we select the tenants. Ready by fall 2019.
- **Bridging Services to PATF** – Danya was at the Purple Ribbon Pinning Bee last week and was speaking with a nurse at the Provincial Addictions Treatment Facility. It was shared that staff sometimes don't have time to sit and talk with people when they disclose that they are victims of domestic violence or sexual assault. Danya and Daneen MacDonald (shelter worker) met with Lisa Thibeau (facilities manager) to discuss the possibility of having Daneen meet with PATF clients at the addictions facility. We will pilot this arrangement and evaluate in the spring.
- **Common Good Retirement Plan** – Danya was approached by Anne Maizer about a National Initiative called the Common Good Retirement Plan. There are not a lot of pensions for Non-Profits and this is a portable retirement plan. The plan requires critical mass of organizations signed on in order to get off the ground. Even with signing on each worker has the option to sign on or not. We have put our name forth. The plan is pleased with the response from PEI.

6. Second Stage and SAS

- **Occupancy Report** – we remain full in both locations.

7. Personnel – None

8. Nominations – Alanna Jankov has resigned from the board following election as a City of Charlottetown councilor. We will add to our webpage that are looking for new board members. We also have a donor that is interested in being a board member, the contact information has been forwarded to Selina.

9. Evaluation Framework – Nishka has finished all meetings for board/staff input into the framework. She will be sending drafts of the surveys (shelter, outreach, stakeholder) to Danya to review and make changes. The hope is to have the surveys collect about six months of data as a starting point to give a snapshot of our work. Ongoing data collection can demonstrate shifts in our work. Danny made the point that we are one part in overall systemic change, and asked about measuring systemic change.

B. Leadership

10. Discussion with Wendy Verhoek-Oftedahl

Her role as government liaison – Wendy is the Family Violence Prevention Coordinator with Family and Human Services and considerations for evaluation

11. Next Meeting Date and Adjournment

December 19, 2018 – 5:30pm

MOTION to adjourn- Tina Pranger

Actions

Regarding the Community Foundation, what are the restrictions to the interest.

Add 'looking for board members' on our website/Facebook page

Chair

Date

Secretary

Date