

**PEI Family Violence Prevention Services, Inc.**  
**Board Meeting**  
**November 21, 2017 (5:30-7:30pm)**  
**Location: FVPS Office, Charlottetown, PE**

**Present:** Lauren Gallant, Alanna Jankov, Shira Zipursky, Selina Pellerin, Tina Pranger, Michelle Buttery (staff alternate), Danya O'Malley (ex officio), Dara Rayner (ex officio),  
**Regrets:** Lee Anne Farrar, Amanda Cudmore, Leslie Hadfield

**A. Business**

**1. Approval of Agenda**

**MOTION:** To approve the agenda as revised, move item 6 to Leadership.

**M/S:** Selina Pellerin/Alanna Jankov

**CARRIED.**

**2. Approval of the Minutes**

**MOTION:** To approve the minutes of October 17, 2017 as presented.

**M/S:** Alanna Jankov/Selina Pellerin

**CARRIED.**

**3. New Board Nominees**

October was Margaret Kennedy's last meeting. She has resigned her seat as she is moving to Kingston, Ontario. Two additional board members (Shauna Reddin and Shannis Gray) have also elected to resign due to a large number of other commitments. We wish them very well and thank them for their work.

It was mentioned that in any upcoming review of the bylaws we may want to outline parameters more specifically around seeking new board members, the professional composition of the board, the roles of the executive and formalizing a process to have an alternate for the staff position.

Danya presented resumes on two potential candidate for the board – Faye Kingdon, a former board member who would like to return, and Kent Bruyneel, who moved to PEI about a year ago from out west. Seats can be filled between AGMs by a motion, for the balance remaining on those terms.

**MOTION:** To appoint Faye Kingdon and Kent Bruyneel to fill the balance of the term remaining for the seats vacated by Shauna Reddin and Margaret Kennedy, (ending June 2019).

**M/S:** Alanna Jankov/Lauren Gallant

**CARRIED.**

**4. ED Report**

**Law Foundation Project** - Danya showed the 'You are not alone' video. It provides information on PEI FVPS/Anderson House, Victim Services and the processes of seeking help for abuse. It is being translated into five languages in addition to English – Spanish, Mandarin, Arabic, Farsi and French.

**Make it your business Project update** – the videos were filmed at the end of October. The project is now fully funded through large donations from UPSE and Intact Insurance Foundation. They will be edited throughout the late fall and early winter, with an official launch during Family Violence Prevention Week, February 11 to 17, 2018. We also plan to show one video at Red Shores.

**Financial Campaign Preview** – Danya presented the brochures that Lindsay designed for the financial campaign. The campaign focuses on the role outreach workers play in supporting parents and their children. It will be launched Friday, November 24, 2017. The goal for this year is \$40,000.

**Summerside Housing Discussion with Province** – Danya spoke with PEI Housing regarding mirroring the housing arrangement that we have in Montague. They will review our request and get back to us in the new year.

**Phil Culhane – CT Labs** – Phil is a businessman from Ontario that is looking to support our organization. Danya met with him while he was on PEI and made a donation to the organization. She also talked about Phil’s offer to donate some of his time to the organization. The board would like more information on his company and his services.

**Reconciliation** – this came up at our outreach meeting. Ellen attended the HPS meeting in Winnipeg recently and reconciliation was heavily discussed. She asked if we could be doing more in our organization to lend our voice to indigenous issues. How could we acknowledge the effects of colonialism more in our organization? Selina suggested we look at the publication put out by the Truth and Reconciliation Commission to see if there are any recommendations for groups such as ours.

5. **Second Stage & SAS**

**Occupancy Report** – We have been full at both SS and SAS. As is the recent trend, when one person vacates an apartment we are able to fill the vacancy right away with a client seeking housing.

6. **Board Business**

**Endowment** – We are at 63.5% of the endowment campaign. Danya updated the Board on the recent developments, events and receptions that are going to be hosted in the near future.

7. **Other Business**

8. **Personnel – None**

**B. Leadership**

9. **Fundraising**

Endowment - Tina discussed the expectation that the Endowment Committee has of the Board to contribute to the fundraising efforts and seeking campaign commitments. Tina asked for feedback from the Board to see how this is going. The board is requesting that Valerie come and give examples of how to ask and role play some scenarios. Having a phone or email script would also be helpful.

Resurrecting Evening of Wine and Song for Anderson House – Tina would like to see the Board put this event on again and contribute the proceeds toward the Endowment Campaign. We would need a main organizer for the event, in the past it had been Patricia Doiron, who did a fantastic job with the event. Alanna has offered to host the event at the Guild if we consider moving the event into Charlottetown. Danya feels her and Lindsay could take the lead on organizing the event. Lauren indicated she’d be willing to be on the planning committee. We are looking for two board members to work with Danya, Lindsay and Lauren on this event. It will be held in November, 2018.

10. **Next Meeting: Tuesday, December 2017 at 5:30pm**

Motion to Adjourn: Alanna Jankov

**Actions:** Create current flyers/email script that focus on giving to the endowment as a gift giving idea.

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Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date