

PEI Family Violence Prevention Services, Inc.
Board Meeting
May 17th, 2017 (5:30-7:30pm)
Location: FVPS Office, Charlottetown, PE

Present: Kathy Bigsby, Amanda Cudmore, Shauna Reddin, Lauren McQuaid, Sharon O'Brien, Bill MacLeod, Shira Zipursky, Selina Pellerin Margaret Kennedy, Danya O'Malley (ex officio), Dara Rayner (ex officio)

Regrets: Alanna Jankov, Lee Anne Farrar, Leslie Hadfield, Tina Pranger

1. Approval of Agenda

MOTION: To approve the agenda as adjusted

M/S: Sharon/Shauga

CARRIED.

2. Approval of Minutes

MOTION: To approve the minutes April 19, 2017

M/S: Amanda/Shira

CARRIED.

3. Nominations Committee

Kathy approached Tina and Selina to rejoin the board for the following year. Tina has agreed, Selina declined as she is moving out of the Province.

4. ED Report

- **Inn at St Peters** – tickets are going very well. There are only 10 tickets left to sell. Danya, Margaret, Amanda and Tina are attending on behalf of the board. We have wonderful prizes. The event has raised \$83,000 since its inception.
- **Summer Social** – reservations are being made at Peakes Quay on July 7th for any board members that would like to attend.
- **Posting in Summerside** – We have posted the admin position in Summerside as a temp position.
- **Training for Chances** – We had two staff members and our social worker student create a healthy relationship presentation for Chances in Charlottetown. It was very well received and the feedback was fantastic. We were then approached by the family resource centre in Montague to deliver the sessions there. We hope to deliver this four-part series in several different settings.
- **Victims of Crime Awareness Week** –. We received money from the Department of Justice to put on an event, the theme is Celebrating Resilience. June 2nd is the tentative date for this event. It is in partnership with the Mi'Kmaq Family Resource Centre. It is to be a small, intimate event for people to share their stories through song or story.

5. Second Stage & SAS

- **Occupancy Report** – We have had a large amount of turnover at SS recently, however, we quickly fill any of the vacancies we have.
- **Reserve Fund Adjustment** – the auditor didn't have the correct amount for the replacement reserve. CMHC is adjusting this error. The financial statements will be adjusted.
- **Management Letters** – we reviewed the management letter from MRSB and will make the appropriate adjustments.
- **Budget Analyses** – The SAS budget analysis was reviewed. Rent is a bit low, although we are full. We are on target for our revenue and expenses. The Second Stage budget analysis is also on target for the year.

6. Strategic Planning Part III

Deferred to next meeting as Tina was not able to attend the meeting today.

7. Other Business

None

8. Personnel – None

9. Next Meeting Date and Adjournment

(AGM June 21, 2017 at 6pm, next meeting Sept 20, 2017 at 5:30pm)

Motion to adjourn

M/S: Sharon

CARRIED

Actions: *None*

Chair

Date

Secretary

Date