

PEI Family Violence Prevention Services, Inc.
Board Meeting
March 11th, 2020 (5:30-7:30pm)
Location: Fitzpatrick and Co., Charlottetown, PE

Present: Tina Pranger, Caroline McRae, Andrea LeClair Sheffler, Mary Rogers, Kent Bruyneel, Bridget Morriscey, Melissa Munro-Bernard, Julie Doyle, Danya O'Malley (ex officio), Paxton Caseley (ex officio)

Regrets: Selina Pellerin, Danny Gallant, Shira Zipursky

1. Approval of Agenda

MOTION: Motion to accept the agenda as presented.
M/S: Kent/Mary
CARRIED.

2. Approval of the Minutes

MOTION: To approve the January 15, 2019 minutes and January 23, 2020 online minutes without amendment.
M/S: Kent/Caroline
CARRIED.

3. SAS/ SS AGM – Second Stage, auditor report: present fairly same as previous years. Assets include damage deposits, HST rebates, and monthly CMHC subsidy. 160k assets at the end of the year, difference would be due to depreciation of the property value as per CMHC policy. Bills outstanding for snow removal and repairs. Loan from FVPS due to cash flow constraints. Paid off in November 2023. Need to think ahead for when the mortgage ends. Deficit for the year of approx 4k, which we will get back from CMHC.. due to increase in maintenance. Remaining debt is \$80,505.

MOTION: To approve the audited statement for Second Stage Housing.
M/S: Kent/Caroline
CARRIED.

SAS House: auditor report, presents fairly consistent with last year. Mortgage concludes 2027. Cash flow was constricted as well, accounts for money owing to FVPS for money loaned for management. No retained earnings as per the CMHC agreement. Some amounts owing to FVPS, property tax, snow removal.

MOTION: To approve the audited statements for SAS House.
M/S: Mary/Melissa
CARRIED.

MOTION: To approve MRSB for the upcoming fiscal year.
M/S: Mary/Kent
CARRIED.

4. Strategic Plan Update – Four areas of focus: (early) intervention (follow up services and reaching broader populations, e.g. affected males and perpetrators). Second, prevention: increasing education efforts on family violence and our services. Post-secondary students as well. Advocacy: influencing decision-makers and being more involved in working with partner organizations and committees. Fourth, monitoring evaluation and reporting. Helps to be able to identify where improvements are possible and be

able to report to funders.

5. **Security Cameras** – In need of security system, provided a quote by Anchor Security Systems. No monitoring. Four cameras, recording to be able to check back, two door bell cameras. For shelter workers to check who is at the doors or outside in real-time.

MOTION: To approve the quote provided by Anchor Security Systems.

M/S: Melissa/Caroline

CARRIED.

6. **ED Report**

- **Financial Campaign Update – 63k aiming for 50k**
- **Upstairs Renovation Update –**
- **FVP Week Recap –**
- **Shelter Tours –**
- **Outreach Worker (Eastern PEI) –**
- **Community Advisory Board on Homelessness –**
- **CBC National Coverage -**

7. **Second Stage and SAS**

- **Occupancy Report –**

8. **Other Business –**

9. **Personnel – None.**

10. **Next Meeting Date and Adjournment** – *Danya send ED report via email. Brigitte motioned for adjournment.*

(Next meeting - 5:30pm, May 6th, 2020, FVPS Board Room)

Chair

Date

Secretary

Date