

PEI Family Violence Prevention Services, Inc.
Board Meeting
April 19, 2017 (5:30-7:30pm)
Location: FVPS Office, Charlottetown, PE

Present: Leslie Hadfield, Kathy Bigsby, Lauren McQuaid, Sharon O'Brien, Bill MacLeod Shira Zipursky, Margaret Kennedy, Tina Pranger, Danya O'Malley (ex officio), Dara Rayner (ex officio)

Regrets: Shauna Reddin, Alanna Jankov, Lee Anne Farrar, Amanda Cudmore, Selina Pellerin

1. Approval of Agenda

MOTION: To approve the agenda as adjusted

M/S: Kathy Bigsby/Lauren McQuaid

CARRIED.

2. Approval of Minutes

MOTION: To approve the minutes March 30, 2017 as corrected. (change additions to additions), change Lauren from Leslie.

M/S: Sharon O'Brien/Lauren McQuaid

CARRIED.

3. SAS/SS AGM – see AGM Minutes

4. FVPS-Budget Analysis

Danya reviewed the budget analysis; we are over budget by around \$9000.00 for expenses. With the savings in other areas we expect to end the year with an approximate surplus of \$36,000.00.

5. Endowment Training

Danya reviewed with the Board the goal that the Endowment Commitment has set for the Board. She discussed ways to approach potential donors and the media and information that we have available.

6. ED Report

- **East Prince Second Stage-** the Board discussed the viability of our Second Stage property in Summerside. We are having difficulty renting the property due to the location. Danya will check with PEI Housing and Killam Properties and report back to the Board.
- **Board Summer Social** – we will make a reservation at Peake's Quay. Danya will send out a Doodle poll to confirm a date of July 7th with the whole board.
- **Mom2Mom Sale-** Danya emailed the poster to the Board. It is a well-attended event.
- **Inn at St. Peters May 26th-** The Board will buy 4 tickets.
- **Endowment Contribution** – A discussion about contributing a portion of any year-end surplus to the Endowment Fund took place. We will discuss it again once we see the end results from the audit this year.
- **Victims of Crime Awareness** – we have received funding to put on an event to celebrate the 'Path to Resilience'.

7. Second Stage and SAS

- **Occupancy Report** – we are full at both locations. We have had turnover in Second Stage, but have been quickly filling the vacancies.

8. Strategic Planning Part II

Tina suggested that our meetings starting in the fall conform to the agreed upon structure of being split between business accountability and other pursuits. It was agreed that we would not be bringing any motions forward to the board at this time, and instead a couple of working groups will be struck to deal with some of the outstanding matters from our Strategic Planning.

9. Other Business

None

10. Next Meeting Date and Adjournment

Motion to adjourn: Kathy Bigsby/Sharon O'Brien
Wednesday, May 17, 2017 at 5:30pm

Actions: *None*

Chair

Date

Secretary

Date