

PEI Family Violence Prevention Services, Inc.
Board Meeting
April 18, 2018 (5:30-7:30pm)
Location: FVPS Office, Charlottetown, PE

Present: Lauren Gallant, Kent Bruyneel, Shira Zipursky, Amanda Cudmore, Danny Gallant, Selina Pellerin, Tina Pranger, Danya O'Malley (ex officio), Dara Rayner (ex officio),
Regrets: Lee Anne Farrar, Leslie Hadfield, Alanna Jankov

A. Business

1. Approval of Agenda

MOTION: To approve the agenda as presented as amended. Add ED performance review to personnel.

M/S: Kent Bruyneel/Shira Zipursky

CARRIED.

2. Approval of the Minutes

MOTION: To approve the minutes as presented.

M/S: Lauren Gallant/Danny Gallant

CARRIED.

A. Business

3. Second Stage and SAS – AGM

Financial Statements SAS

Michelle Burge presented the audited statement for the 2017 fiscal year. Overall the organization is in a good position. We are ending the year with a small deficit that will be reimbursed by CMHC.

Motion to Approve the Audited Statements of SAS

MOTION: That the audited statements be approved as presented.

M/S: Kent Bruyneel/Shira Zipursky

CARRIED

Motion to Appoint Auditor

MOTION: Be it resolved that MRSB Chartered Accountants be appointed as auditors for the 2018 fiscal year.

M/S: Danny Gallant/Selina Pellerin

CARRIED

Financial Statements SS

Michelle Burge presented the audited statement for the 2017 fiscal year. Overall the organization is in a good position. We are ending the year with a small surplus that will be returned to CMHC.

Motion to Approve the Audited Statements of SS

MOTION: That the audited statements be approved as presented.

M/S: Kent Bruyneel/Lauren Gallant

CARRIED

Motion to Appoint Auditor for SS

MOTION: Be it resolved that MRSB Chartered Accountants be appointed as auditors for the 2018 fiscal year.

M/S: Selina Pellerin/Danny Gallant

CARRIED

Second Stage & SAS

Occupancy Report – Both buildings are full.

4. Nominations Committee

Kent and Selina provided the board an update of their search for new board members. There was some discussion around the value of including more individuals from the business sector.

5. Report on Special Projects

Danya reviewed the project funding with the board, highlighting which projects have dollars to defer to 2018-2019.

6. Joint Statement on Physical Punishment of Children & Youth

This was deferred to the next meeting, the board was asked to read the statement.

7. ED Report

Provincial RFP

Danya shared with the board the update on the RFP. She distributed a summary of what was included in the request.

Victims of Crime Awareness Week - We have been granted \$3,100 from Justice Canada to participate in Victims of Crime Awareness Week again this year. The proposal was for a large media campaign to promote *Make it your business!*

Breaking Free Manual – We have developed this manual to give more focused education to women that are in our shelter. The board thought the manual was very well put together.

You Are Not Alone Website – This project is finished and the web design is complete. The web link will be emailed out.

Inn at St Peter's Dinner – The dinner is taking place on May 25th, the board will be purchasing 4 tickets.

8. Board Business

Report from Executive Committee – Selina checked the bylaws and has made some recommendations for changes. These will be presented to the board at the next meeting.

New Member Board Orientation – the committee thought the ED should orientate the member to the organization and the board should provide orientation to the workings of the Board.

ED Performance Review – will be discussed *in camera*.

FVPS Strategic Plan Update – Tina presented a summary of the items identified as priorities at our Strategic Planning Session last February.

B. Leadership

9. Advocacy & Community Partnership

Discussion on access to MH & Addiction services on PEI

Defer to next meeting

10. Other Business - none

11. Personnel – *in camera* re: ED Performance Review

12. Next Meeting: Wednesday, May 17, 2018, 5:30pm

Motion to Adjourn: The rest of the meeting was moved *in camera*

Actions:

Pay back to FVPS from SAS \$8032.00

\$5937 due to the operating account

Mail out audited statements

Book place for FVPS AGM and send out notice (June 27, 2018 at 6pm)

Read the statement on physical punishment of children and youth... defer the vote to sign on

Put the breaking free manual online

Flag the breaking free chart as a potential public education item for future discussion

Send the board the 'you are not alone' link

Chair

Date

Secretary

Date