

PEI Family Violence Prevention Services, Inc.
Board Meeting
September 16, 2015 (6:00-7:30pm)
Location: FVPS Office, Charlottetown, PE

Present: Bill MacLeod, Amanda Cudmore, Kathy Bigsby, Selina Pellerin , Detry Carragher, Nancy Beth Guptill, Tina Pranger, Michelle Buttery, Phil Matusiewicz (ex officio), Dara Rayner (ex officio)

Regrets: Alanna Jankov, Sharon O'Brien

- **Approval of Agenda**

MOTION: That the agenda be approved as circulated.

M/S: Tina Pranger/Kathy Bigsby

CARRIED.

- **Minutes**

MOTION: That the minutes of May 6th, 2015 be approved as circulated.

M/S: Kathy/Tina

CARRIED.

- **Round Table Introductions**

New members were introduced

- **Slate of Officers**

Phil presented the proposed slate of officers to the board.

Motion: That the slate of officers be accepted as proposed

M/S: Phil/Detry

CARRIED

- **Financial Budget Update**

Phil reviewed the budget analysis. Second Stage rental income is down, as we have had low vacancies in recent months. Donations and fundraising income is down.

We are on target to carry forward a small surplus in salaries due to Danya's maternity leave.

We are forecasting a small surplus in the 2015-16 year. Phil reviewed the projects and grants we have received for 2015-16.

- **MRSB Audit Letter**

Bill reviewed the letter from the auditors, there were minor issues that have already been addressed.

- **Financial Campaign**

Phil has recommended to the board that the focus of the financial campaign this year be the YOUth programming. A target of \$40,000.00 was suggested.

- **Endowment Fund/Committee Members**

Phil has approached Valerie Docherty to work with us on the Endowment Fund. Valerie has been a strong

supporter of our organization privately and in her workplace. It is time to move forward with our plans, we need to come up with potential committee members and potential donors.

- **Government Contracts**

The major project that we have with government has been signed off and the Education, Early Learning and Culture contract has been signed by us and returned by mail

- **ED Report**

- Uptown Brewery - approached us to do an event. It will be held on October 17th, 2015. "Ale and Folks for Anderson House". The brewery will donate \$1.00 for each 'beverage' sold.
- Event at the Mac - get Lindsay's notes from Phil.
- Storm Basketball - Phil approached Duncan Shaw last year to have the basketball team support Anderson House. We will be having an event during Family Violence Prevention Week. They are proposing selling tickets for \$10.00 each.
- Dining Guide - having a guide into the restaurants across the province. You would receive a coupon to receive a ticket for the basketball game for \$10.00 (get notes from Phil)
- Indigo Books - raised \$679.00 for us to go toward buying an upright freezer.
- Mom 2 Mom -
- Save Golf Tournament - raised \$6000.00 this year. This was our last year for this fundraiser. It will be replaced with an entertainment event.
- Inn at St Peters - raised approximately \$7000.00.
- We will be having staff come and educate the board on the services that we provide
- Anderson House has either been extremely busy, or quiet...
- We received a new grant from Aspire for \$25,000.00

- **Second Stage Housing**

MRSB audit letter - there were a few points to address, which have been completed.

CMHC - asked for additional information to complete their annual financial review.

- **Other Business**

None

- **Personnel**

The board had an in-camera session to discuss two issues.

Motion to adjourn:

Chair

Date