

PEI Family Violence Prevention Services, Inc.
Board Meeting
May 18, 2016 (6:00-7:00pm)
Location: FVPS Office, Charlottetown, PE

Present: Bill MacLeod, Alanna Jankov, Amanda Cudmore, Kathy Bigsby Phil Matusiewicz (ex officio), Dara Rayner (ex officio)

Regrets: Lauren MacQuaid, Selina Pellerin, Sharon O'Brien, Detry Carragher, Lee Anne Farrar, Tina Pranger, Shauna Reddin

1. Approval of Agenda

MOTION: That the agenda be approved

M/S: To be approved at the end of the AGM due to not having quorum.

CARRIED.

2. Approval of Minutes

MOTION: That the minutes of April 27, 2016 be approved as circulated.

M/S: To be approved at the end of the AGM due to not having quorum.

CARRIED.

3. Endowment Committee Update

We have engaged with a company to do a video, they will be interviewing some staff and then proceed with getting video with clients. We are still looking for a male that will give a story from their perspective. It will be a short, one minute clip. We will be doing a soft launch at the Inn at St Peter's on May 27th. Valerie Docherty will be speaking at the dinner on behalf of the committee.

Cows are designing a brochure for us; we are currently working on edits.

We need to sign off on the contract with the Community Foundation of PEI.

4. Nominations Committee Update

We have two candidates at the moment, we have room for three.

5. ED Report

- **Inn at St. Peters** – will be held on May 27th. The dinner is almost sold out and we have received some wonderful donations to be used at the silent auction.
- **All Agency Meeting/Training** – We had our first all day staff training with Dr. David Morrison.
- **Case Management Software – Sumac** – Danya has put our entire database into the software; it is being presented to Outreach on May 24th. We will be moving to a cloud version in the fall.
- **Federal Government Infrastructure Grant** – we haven't heard anything on the Island. In other provinces there seems to be conversations happening. Phil is pursuing this.
- **O'Leary Outreach Recruitment** – we will be starting this process at the first of July.
- **HUB Mobilization** – this is a result of the Hennessey/Campbell inquest. We are one of the few non-profits that have been asked to be a part of this process. There is 17 hours of online training that takes place, followed by day long training. It speaks highly to our organization to be involved.
- **Turning Point Evaluation** – Danya is involved with the evaluation of Turning Point. This is an organization that is involved with men that have been in trouble with the police EXPAND
- **DVA Presentation** – There was mental health awareness in the lobby of DVA. Gloria was there with information on the services we provide.

- **Event in Eastern PEI** – we are trying to have a fall event. Amanda is going to contact the high school and see about involving the choir.

6. Second Stage and SAS

SAS is full, SS has a couple of vacancies at the moment, we will be filling these within a few weeks.

The ongoing viability of the properties in Summerside and O’Leary is in question. We do not have an operational budget, if we have an excessive amount of costs, then we lose money. They are at an age that they will need major repairs in the near future. One thought is that since the federal government is interested in social housing, then we could turn the properties over and hopefully still have access to be able to place tenants.

MRSB Engagement Letter – The Board will meet at the end of the AGM.

Conflict of Interest Policy – The Board will meet at the end of the AGM.

7. Other Business

None

8. Personnel – One Item

ED Recruitment

9. Next Meeting Date and Adjournment

September 21, 2016 at 5:30pm

Agree to Adjourn

Actions:

Chair

Date

Secretary

Date