

PEI Family Violence Prevention Services, Inc.
Board Meeting
March 23, 2016 (6:00-7:30pm)
Location: FVPS Office, Charlottetown, PE

Present: Bill MacLeod, Amanda Cudmore, Tina Pranger, Sharon O'Brien, Selina Pellerin, Detry Carragher, Kathy Bigsby Phil Matusiewicz (ex officio), Dara Rayner (ex officio)

Regrets: Nancy Beth Guptill, Lee Anne Farrar, Alanna Jankov

1. Approval of Agenda

MOTION: That the agenda be approved as amended.

M/S: Tina/Detry

CARRIED.

2. Minutes

MOTION: That the minutes of February 17th, 2016 be approved as circulated.

M/S: Sharon/Amanda

CARRIED.

3. Endowment Chair/Committee Members

Phil commented that he felt the meeting with Valerie Docherty went well. The plan for a launch is the latter part of May.

Tina suggested that we draft an email for our contacts before we go to see them, as a heads up, in order to eliminate the 'cold call'.

4. Board Motion to Increase Board Members

The suggestion is to increase our board to 13 which would include all members from the SAS board. We can increase the numbers of members temporarily and make it permanent at the AGM.

MOTION: To increase the board membership from 11 to 13.

M/S: Tina/Detry

CARRIED

5. Nominations Committee

Selina and Tina continue to collect names for nomination.

6. ED Report

- **Budget Analysis** – Phil reviewed the budget with the board. Our numbers are close for the budget.
- **Storm Basketball ticket sales** – we raised around \$5300.00 at the basketball game. The Storm would like to make it an annual event.
- **Financial Campaign Update** – we are very close to making the target for our campaign. We did not include the total donation from 100 Women Who Care in our financial campaign. We did include women who were approached as part of our financial campaign in our calculations for our capital campaign. We raised a total of \$34,124
- **Family Violence in the Workplace Conference – Summerside** – the workshop that we put on in Charlottetown was very well received and we were asked to put on another in Summerside. The PAC has offered \$1500.00

- **Case Management - Sumac** – has been installed on all computers. Danya will be learning the program and will begin to work on the case management.

7. **Second Stage – Occupancy Report -**

We have received permission from CMHC to sell the Second Stage properties in O’Leary and Summerside if we wish.

Second Stage in Charlottetown is full, we have a tenant moving out in April.

8. **Other Business** – Phil shared an email received information on the federal budget and the potential of money for shelters.

9. **Personnel – One item**

MOTION: to engage HR Atlantic to recruit for Executive Director position.

M/S: Sharon/Amanda

10. **Next Meeting Date and Adjournment.**

April 27th, 2016

Motion to Adjourn

Chair

Date