

PEI Family Violence Prevention Services, Inc.
Board Meeting
March 30, 2017 (5:30-7:30pm)
Location: FVPS Office, Charlottetown, PE

Present: Leslie Hadfield, Kathy Bigsby, Lauren McQuaid, Sharon O'Brien, Selina Pellerin, Margaret Kennedy, Tina Pranger, Danya O'Malley (ex officio), Dara Rayner (ex officio)

Regrets: Shauna Reddin, Alanna Jankov, Lee Anne Farrar, Bill MacLeod Shira Zipursky, Amanda Cudmore,

1. Approval of Agenda

MOTION: To approve the agenda as adjusted

M/S: Margaret Kennedy/Selina Pellerin

CARRIED.

2. Approval of Minutes

MOTION: To approve the minutes January 18, 2017

M/S: Kathy Bigsby/Sharon O'Brien

CARRIED.

3. Personnel

Danya updated the board on the recent collective bargaining meeting held with the Union in March. The meeting went very well and all parties are happy with the new agreement.

MOTION: That the board endorses the new Collective Agreement

M/S: Lauren McQuaid/Kathy Bigsby

CARRIED

4. Strategic Planning – Update

The board held a two-part strategic planning session over February and March. These meetings were facilitated by Jill Lightwood. The time was spent exploring and affirming the board's priorities and beliefs. Many themes were explored, such as the role of the board, and who the organization serves. The board feels strongly that they would like to create more change in our community.

Danya and Shauna put together the notes from the strategic planning meeting identifying the work that we currently do and the work that we would like to do in the areas of community/advocacy, public awareness, and clients/services.

Tina gave a summary of the sessions and a list of some innovative ways we are able to keep the board more engaged. This includes forming a few sub-committees, resuming presentations from staff to the board, and structuring our monthly meetings to not have the meetings solely focused on operational responsibility and financial management. Our three priority areas for the next two years are: advocacy/community connections, financial sustainability, public awareness and education.

Next meeting Tina will craft a motion around additions to the Statement of Beliefs and the three priorities.

5. Board Terms

We reviewed the board terms. Kathy Bigsby, Bill MacLeod and Sharon O'Brien's terms are ending at the next AGM. Last year we increased the board to 13 to absorb the SAS board members, with terms coming to an end we will be decreasing the board back to 11.

MOTION: That the number of the board members be decreased from 13 to 11, to comply with our bylaws.

M/S: Margaret Kennedy/Leslie McQuaid

CARRIED

Nominations Committee: Kathy Bigsby/Leslie Hadfield

6. Endowment Training

Deferred to next meeting

7. ED Report

- **Fundraising Update** – we are ending the year with about \$140,000, short about \$20,000 from our annual goal of raising \$160,000. We didn't have two key events this year, and our Development Coordinator was on maternity leave. We did have project funding that offset that amount. Some staffing changes have resulted in reduced spending in salaries. The Sweetheart Banquet was successful and well received. The Storm game was held on March 26th, with the team wearing purple jerseys that were auctioned off at the end of the game. The Mom2Mom Sale is coming up on April 29th. The board is encouraged to publicize the Mom2Mom sale as the main source of revenue at that event is admission fees collected at the door.

8. Second Stage and SAS

- **Occupancy Report** – we are full at both locations. We have had turnover in Second Stage, but have been quickly filling the vacancies.
- **The bookwork has gone to the auditor.** Our Second Stage change of year-end date was accepted by CRA. The AGM for SAS and SS will be held at the next board meeting.

9. Other Business

There is a letter from a former resident that was sent to Bill and Tina with concerns around the medication policy. Bill, Tina and Danya will have a meeting and discuss the issues and bring the concerns to the board at the next meeting.

Next Meeting Date and Adjournment

Wednesday, April 19th, 2017 at 5:30

Motion to adjourn: Kathy Bigsby/Sharon O'Brien

Actions:

Send the Mom2Mom flyer to the board

Chair

Date

Secretary

Date