

PEI Family Violence Prevention Services, Inc.
Board Meeting
January 18, 2017 (5:30-7:30pm)
Location: FVPS Office, Charlottetown, PE

Present: Bill MacLeod, Shira Zipursky, Leslie Hadfield, Kathy Bigsby, Lauren McQuaid, Sharon O'Brien, Selina Pellerin, Lee Anne Farrar, Amanda Cudmore, Margaret Kennedy Tina Pranger, Alanna Jankov, Danya O'Malley (ex officio), Dara Rayner (ex officio)

Regrets: Shauna Reddin, Alanna Jankov

1. Approval of Agenda

MOTION: To approve the agenda as presented.

M/S: Kathy Bigsby/Tina Pranger

CARRIED.

2. Approval of Minutes

MOTION: To approve the minutes of November 23, 2016 as corrected. Add Lee Anne to attending November, change the spelling of Lauren

M/S: Sharon O'Brien/Kathy Bigsby

CARRIED.

3. Strategic Planning Sessions – Meeting Suggestions

Tina has approached three people about facilitating and received 3 proposals. Tina, Danya and Bill reviewed the proposals and have selected Jill Lightwood. This needs to be two parts: 1. Have a look at the organization, we have a new ED and many new board members and review our mandate. 2. What is the role of the Board, are they operational, fundraising, etc.

We will have two sessions to discuss these separately. Margaret asked if Jill would provide some background information, to explain feminism, public health, policy with respect to board, policy with respect to governance.

Jill will send out a questionnaire to the Board beforehand so she has a better understanding of our needs.

4. Meal Policy

A draft meal policy was circulated to the Board for review. It was adopted as presented.

M/S: Margaret/Leslie

CARRIED

5. Budget Analysis

Danya reviewed the budget analysis. At the end of three quarters we are in a good position. We are short on fundraising dollars this year. We did not have a few key events this year due to Lindsay being on maternity leave. We have been very fortunate with our project funding which helps with the fundraising shortfall. We anticipate ending the year with a small surplus.

6. ED Report

- **Fundraising Update –**

- Annual Dinner at Red Shores on February 18th during FVP Week, tickets are \$60 with a \$25 tax receipt.

- **Law Foundation Project – Volunteers?**

- We have received money to create a video in 5 languages for Newcomers on PEI. The video is being done by voice over and subtitles. We need to have volunteers to act in the video. We hope to film in May, with a finished product in July.

- **Family Violence Prevention Week (Feb 12-18)**
how can we engage people in different communities? There are Walks in Silence happening across the Island that everyone can participate in.

7. Second Stage and SAS

- Occupancy Report – we are full at both locations. We have had turnover in SS, but have been quickly filling the vacancies.
- Financials for SAS and SS -
SS: We currently have a surplus in SS, which will be paid back to CMHC if it maintains.
SAS: We currently have a small deficit due to a billing error (boiler)

8. Other Business

9. Valerie Docherty – Brighter Futures Campaign

10. Personnel – 3 items

11. Next Meeting Date and Adjournment

February 15, 2017 – 5:30pm
Strategic Planning Session:
Wednesday, February 15th 3:00-7:00pm
Wednesday, March 1st 3:00-7:00pm

Motion to adjourn: Kathy Bigsby

Actions:

Share PAC list of events with Board
Danya will send Tina her thoughts on Jill Lightwoods proposal
Add endowment ‘training’ to the agenda in March
Email audio clip from CBC to board

Chair

Date

Secretary

Date