

**PEI Family Violence Prevention Services, Inc.**  
**Board Meeting**  
**February 17th, 2016 (6:00-7:30pm)**  
**Location: FVPS Office, Charlottetown, PE**

**Present:** Bill MacLeod, Alanna Jankov, Amanda Cudmore, Tina Pranger, Sharon O'Brien, Selina Pellerin, Lee Anne Farrar, Phil Matusiewicz (ex officio), Danya O'Malley (ex officio)

**Regrets:** Nancy Beth Guptill, Detry Carragher, Kathy Bigsby

**1. Approval of Agenda**

**MOTION:** That the agenda be approved as amended.

**M/S:** Sharon/Lee Anne

**CARRIED.**

**2. Minutes**

**MOTION:** That the minutes of January 20, 2016 be approved as circulated.

**M/S:** Alanna/Amanda

**CARRIED.**

**3. Endowment Chair/Committee Members**

Valerie Docherty has agreed to chair the endowment campaign. She is away at the moment, when she returns we will have a special meeting with her and the board. Committee members that have been confirmed are: Carolyn McKean, Karen Davey, Gerard Greenan, Nancy Wallace. We plan to do an official launch by the end of April. Phil and Lindsay have been planning a brochure for the members to take when canvassing. We need to identify 200 individuals/businesses to commit \$1000 a year for 5 years.

**4. Financial Donations by Region**

Phil reviewed the donation breakdown for the past three years, to illustrate where our donations come from. This year, to date, the percentages are: Queen – 79%, Prince – 10%, King – 5%, Off Island – 6%.

**5. Nominations Committee**

Detry Carragher's term on the board is up in 2016, however, she is eligible for renewal. Selina Pellerin and Tina Pranger have agreed to head the nominations committee.

**6. FVPS Bylaws**

Bill and Tina currently sit on the SAS board and we have been having conversations about merging the SAS board with FVPS. In order to facilitate the SAS board members that do not sit on the FVPS board, we have to amend the bylaws to increase the number of board members. Selina will be looking at our bylaws to make sure we are in compliance. The new members would begin FVPS as first year members.

**7. ED Report**

- **Storm Basketball ticket sales** – The date for our Storm basketball evening is March 20<sup>th</sup>. Tickets will be \$10 with \$5 coming to the organization. We have sold around 200 tickets to date.
- **Red Shores – Sweetheart Dinner** – We had a successful evening, our numbers were down from last year; however, we raised approximately \$7300.00.
- **Financial Campaign Update** – We expect to reach our target of \$35,000.00, we are \$1001.00 short.
- **Walk in Silence** – have been taking place across the Island. There were approximately 100 people who took place at the walk in Charlottetown.
- **Family Violence in the Workplace Conference** – we have 130 people registered, with people on a waiting list. Workers Compensation will be there to promote workplace safety. We didn't get as many employers as expected. There will be presentations, panel discussions and lunch.
- **Case Management Software – Sumac** – We have purchased the Sumac contract for the first year. We were able to get the first year from TechSoup at a drastically reduced price. At the end of the year we will determine if it is an effective tool for our organization.

**8. Second Stage – Occupancy Report**

We have one vacancy at Second Stage with a possible admission in the immediate future. We are continuing to provide activity based programming, which is going well.

**9. Other Business**

None

**10. Personnel**

**MOTION:** To accept the amendment to the collective agreement for the new shelter schedule.

**M/S:** Amanda/Alanna

**CARRIED.**

**11. Next Meeting Date and Adjournment.**

**March 23<sup>rd</sup>, 2016**

**Motion to Adjourn**

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Chair

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Date