

PEI Family Violence Prevention Services, Inc.
Board Meeting
May 6, 2015 (6:00-7:30pm)
Location: FVPS Office, Charlottetown, PE

Present: Bill MacLeod, Edgar MacLeod, Kathy Bigsby, Sharon O'Brien, Tina Pranger, Michelle Buttery, Phil Matusiewicz (ex officio), Dara Rayner (ex officio)

Regrets: Selina Pellerin, Alanna Jankov, Detry Carragher

- **Approval of Agenda**

MOTION: That the agenda be approved as circulated.

M/S: Kathy/Tina

CARRIED.

- **Minutes**

MOTION: That the minutes of January 14th, 2015 be approved as circulated.

M/S: Edgar MacLeod/Kathy Bigsby

CARRIED.

- **Financial Budget Update**

2014-15 Budget Analysis was circulated. Phil reviewed the budget with the board. We received a \$30,000.00 one time grant from the province. We have exceeded our fundraising targets for this year, approximately \$12,000.00. Rental income is down a bit and we didn't receive the grant from the Town of Montague.

- **Donor Appreciation Event**

Will be hosted at Anderson House on May 14th, 4:00-6:00pm to show our appreciation to our donors for their support. Invitations have been mailed out and some RSVP's have been coming in.

- **Review of Planning Document**

- Shauna and Phil met regarding the document and have made some edits.
- An area that is outstanding is the establishment of an endowment fund, we need to appoint a working group and set some targets. We need to identify two co-chairs to lead this initiative.
- Discussed Impacts of Domestic Violence in the Workplace presentations that are currently being presented across the Island by our organization.
- Michelle spoke about the All About YOUTH program and how well it is being received and the curriculum and program is set. At the end of the four years it will be ready to be released in other schools.
- A questionnaire is being developed by Selina and Shauna for Phil to go over with staff . The belief statement will be put into the planning document.

MOTION: To adopt the planning document as a working document

M/S: Kathy Bigsby/Edgar MacLeod

CARRIED.

- **Nomination Committee**

Detry has made contacts with a few potential board members in the Summerside area and is waiting to hear back. Phil has made contact with potential candidates from Eastern PEI.

- **ED Report**

- Event at the Guild - the entertainers were excellent, however, we didn't sell our targeted amount of tickets and it wasn't as profitable as we had hoped.
- Rotary Presentation - we put on a presentation to Rotary regarding the value that Lindsay as Development Coordinator has brought to our organization. Phil will circulate the presentation to the board.
- AGM June 24th - to be held at the Rodd Charlottetown in the Kent Room.
- Inn at St. Peters - This is the 12th year that this event has been hosted by Karen Davies at the Inn at St. Peters. Four tickets for Board members, (Detry, Tina, Bill, Phil). It is a fantastic 5 course meal hosted at the Inn at St. Peters to benefit Anderson House.

- **Second Stage Housing Replacement Plan**

Has been completed. Done Right Construction did a thorough inspection of the Second Stage units.

- **Other Business**

None

- **Personnel**

The board had an in-camera session to discuss renewal of the Executive Director's contract.

Motion to adjourn: Sharon O'Brien

Next meeting date: AGM June 24th, 2015 at 6:00pm

Chair

Date