

**PEI Family Violence Prevention Services, Inc.**  
**Board Meeting**  
**October 23, 2012 (6:00-8:00pm)**  
**Location: EPFVPS Office, Summerside, PE**

**Present:** Shauna Reddin, Carmella Richard, Michelle Buttery, Nancy Wallace, Cathy McInnis, Bill MacLeod, Edgar MacLeod, Lorne Cudmore, Phil Matusiewicz (exofficial), Danya O'Malley (exofficial)

**Regrets:** Sharon O'Brien, Michele Dorsey, Kathy Bigsby,

**1. Approval of Agenda**

**MOTION:** That the agenda be approved as circulated.

**M/S:** Lorne Cudmore / Cathy McInnis

**CARRIED.**

**2. Approval of Previous Minutes**

**MOTION:** That the minutes of September 11, 2012 be approved as circulated.

**M/S:** Bill MacLeod / Nancy Wallace

**CARRIED.**

**3. Election of Treasurer**

Shauna called for nominations for the position of treasure. Lorne Cudmore was nominated.

**MOTION:** That Lorne Cudmore be reappointed for treasurer this year.

**M/S:** Nancy Wallace / Carmella Richard

**CARRIED.**

**4. Budget Submission 2013-2014**

Phil presented the budget submission that will go to the province at the end of the month. The budget shows a significant shortfall and we are preparing for the possibility of another cut this year. We will continue to negotiate with government to establish a sustainable funding agreement.

**5. Budget Analysis**

Phil presented a budget analysis for Q1 and 2. We are on target in our expense categories.

**6. Fundraising Committee**

The fundraising committee continues to meet monthly. Our biggest upcoming initiative is the Harmony House event on December 1<sup>st</sup>. Board members are asked to each sell two tickets. The event at Red Shores will be on February 16, at the end of Family Violence Prevention Week.

**7. Planning Session**

Our strategic planning session will go ahead on October 27, at the Slemon Park Police Academy board room. We will begin at 10am. Regrets for the meeting are Sharon O'Brien, Nancy Wallace and Michele Dorsey.

**8. Board Member Bios**

Board member bios should be a short paragraph sent to Danya for the website.

**9. ED Report**

- Phil and Shauna reported on a meeting with Rotary about their development of a Peace Project.

- As there were a number of regrets for the meeting on youth programming the meeting will reconvene in November.
- Margaret Fitzpatrick from the CWL has approached us to participate in talks about responding to homeless women in Charlottetown.
- The provincial government has expressed interest in the HIFIS system.

**10. Second Stage Housing**

We currently have a vacancy at Second Stage in Charlottetown. We had been running at full occupancy for a while now. We have quite a large donation of furniture that has come from a couple who live in Panmure Island. We are also about to begin construction for the shelter enhancement project.

**11. Other Business**

The board and staff Christmas party will be on December 7, 2012.

**12. Personnel**

None

**13. Next Meeting**

The next meeting is on December 4, 2012 at 6pm in Charlottetown

**MOTION:** That the meeting be adjourned.

**M/S:** Bill MacLeod / Lorne Cudmore

**CARRIED.**

---

Chair

---

Date