

PEI Family Violence Prevention Services, Inc.
Board Meeting
March 7, 2012 (6:00-8:00pm)
Location: EPFVP Office, Summerside, PE

Present: Daneen MacDonald, Shauna Reddin, Cathy McInnis, Carmella Richard, Kathy Bigsby, Bill MacLeod, Michele Dorsey, Phil Matusiewicz (exofficial), Danya O'Malley (exofficial)
Regrets: Sharon O'Brien, Nancy Wallace, Lorne Cudmore

1. Approval of Agenda

MOTION: That the agenda be approved as circulated.
M/S: Lorne Cudmore / Daneen MacDonald
CARRIED.

2. Approval of Previous Minutes

MOTION: That the minutes of January 25, 2012 be approved as circulated.
M/S: Daneen MacDonald / Cathy McInnis
CARRIED.

3. Budget Analysis

Phil presented a budget analysis of the organization's revenue and expenses to-date, along with a prediction of where we will be at year-end in the coming weeks. Second Stage revenue in East and West Prince is down significantly over previous years. Professional fees are over budget due to the union negotiation this year and our contract with the Competency Group. Replacement costs are slightly over budget and we will continue to endeavor that the budget be as accurate as possible. Phil will also work with the auditor to refine the budget for 2012-2013.

We have submitted a proposal to continue our work with the HIFIS project for 2012 to 2014. We are hopeful for a favourable response.

Our grant for 2012-2013 is not yet known. We know that the government has targeted a 3% reduction in grants, but we are still unsure of what that will mean for us. Any reduction will require a strategy to compensate for reduced funding.

4. Services to Men - Discussion

Phil wanted to bring it to the board's attention that several parties have raised the concern around what services we may offer to men. This is something to be aware of and perhaps thinking about engaging in.

5. Mental Health First Aid – Presentation

Daneen MacDonald presented a summary of the recent Mental Health First Aid training that several staff attended last week. She also presented a summary of the statistics from the previous six months at Anderson House. Included were the mental health concerns around residents as well as those who were calling or visiting for support or services. The profile gives a good baseline for the types of issues that we see in the shelter on a weekly basis.

6. AGM

The AGM will be held on June 20, 2012. The board would like to hold it once again at the Haviland Club. Daneen and Shauna will take care of nominations, with Danya O'Malley supporting the committee by looking into someone from East Prince. A client has approached us about having some of her art on display at the AGM. We have a number of artistic clients at the moment and we may offer them the opportunity to display their art. A possible topic for a guest speaker might be someone to talk about the benefits of art therapy. We'll investigate this further.

7. ED Report

- The Fundraising Committee had their first meeting in February. We meet again on March 22, 2012. We are currently looking into organizing our list of donors over the past couple of years.
- FVP Week has gained momentum over the previous few years. More events are going on across the Island. This year PAC organized two Town Halls on Family Violence, one in Summerside and one in Charlottetown. We were pleased with the turnout and the audience participation.
- The internship programs with Skills PEI are both finished now.
- Holland College has a course now for event planners. Someone approached us about doing their final project in support of Anderson House. Her event will be a pool tournament at Dooly's taking place this weekend.
- We have received a bequest from a woman who passed away recently. We are curious about her connection to the organization, and pleased to think that she would choose to support us in this way.

8. Second Stage Housing

We are currently investigating a report of possible bed bugs in the building. We will do everything to proactively prevent the spread of bed bugs throughout the building.

9. Other Business

None

10. Personnel

None

11. Next Meeting

The next board meeting will be April 18, 2012 in Charlottetown, at 6pm.

MOTION: That the meeting be adjourned.

M/S: Bill MacLeod

CARRIED.

Chair

Date