

PEI Family Violence Prevention Services, Inc.
Board Meeting
February 26, 2013 (6:00-8:00pm)
Location: FVPS Office, Charlottetown, PE

Present: Sharon O'Brien, Michele Dorsey, Nancy Wallace, Shauna Reddin, Bill MacLeod, Carmella Richard, Edgar MacLeod, Lorne Cudmore, Michelle Buttery, Phil Matusiewicz (ex officio), Danya O'Malley (ex officio)

Regrets: Kathy Bigsby

1. Approval of Agenda

MOTION: That the agenda be approved as circulated.

M/S: Lorne Cudmore / Michelle Buttery

CARRIED.

2. Approval of Previous Minutes

MOTION: That the minutes of January 15, 2013 be approved as circulated.

M/S: Bill MacLeod / Sharon O'Brien

CARRIED.

3. Fundraising Committee Update

- The Sweetheart Dinner in support of Anderson House has been promoted as the first annual event of its kind. We have booked the event next year during Family Violence Prevention Week as well. Phil asked the board for feedback on how they felt the event went. Everyone said the food was terrific. Sharon would like to see a mix of auction items in addition to art, for example jewelry or golf memberships. Perhaps auctioning items throughout the evening would be more dynamic. We could also be clearer about the fact that people can donate their wagering tickets to the organization.

4. Development Officer Proposal

Phil presented a draft of the proposal that we will send to Rotary for the position of Development Officer, which we've decided to call a Development Coordinator.

MOTION: That the board proceeds with the implementation of the recommendation of the employment of a Development Coordinator with the skill competencies listed in the proposal, subject to funding from the Rotary

M/S: Lorne Cudmore / Michele Dorsey

CARRIED.

5. Board Terms

Lorne Cudmore and Nancy Wallace will form a nominations committee with Shauna Reddin. We will need to fill a minimum of two positions. We also need to be aware of having regional representation.

6. Cathy McInnis – Joe Sherren

Cathy met Joe Sherren when he did some work with her organization. He did offer us a bit of time to share his expertise around networking and building the organization. The board discussed connecting Joe with the Development Coordinator, to create some networking strategies for the organization.

7. ED Report

- Phil wanted to update the board on all of the events that took place during Family Violence Prevention Week. Events took place across the Island both east and west. The profile of FVP Week has really risen in the past couple of years. Cathy would like to see some thanks go out from the board to the regional offices for all of their hard work over this period.

- We made a submission to the Department of Justice for a project during Victims of Crime Awareness week. We want to go into places of employment and talk to them about the impact that domestic violence has on the workforce.
- We are also having a site visit from the Canadian Women's Foundation. We made an application for project funding for a youth initiative within the school system in partnership with the Women's Network. We appear to have been shortlisted for that grant, which is a three-year project.

8. Second Stage Housing

We were audited by CMHC for our Second Stage Housing program. We just received their list of recommendations. We will be presenting that list to the board at the next meeting along with our strategies to implement any changes they've suggested. We are meant to officially respond to CMHC by April 12, 2013.

9. Other Business

Homelessness Need Assessment – Phil has been talking with a committee on addressing homelessness on PEI. It's been determined that before proceeding we'll need a more formal needs assessment, and CMHC has offered to fund it. Phil has been talking with Steve McQuaid about putting together a proposal to get that needs assessment done.

10. Personnel

None

11. Next Meeting

The next meeting is on April 9, 2013 at 6pm in Summerside.

MOTION: That the meeting be adjourned.

M/S: Sharon O'Brien

CARRIED.

Chair

Date