

PEI Family Violence Prevention Services, Inc.
Board Meeting
December 3, 2014 (6:00-7:30pm)
Location: FVPS Office, Charlottetown, PE

Present: Bill MacLeod, Kathy Bigsby, Sharon O'Brien, Selina Pellerin, Edgar MacLeod, Tina Pranger, Phil Matusiewicz (ex officio), Dara Rayner (ex officio)

Regrets: Detry Carragher, Michelle Buttery

1. Approval of Agenda

MOTION: That the agenda be approved as circulated.

M/S:

CARRIED.

2. Minutes

MOTION: That the minutes of October 22, 2014 be approved as circulated.

M/S: Kathy Bigsby/ Tina Pranger

CARRIED.

3. Homeless Presentation

Phil reviewed the Women and Homelessness on PEI Study. The initiative began with the closing of Grandmothers House. One of the key finding was the need for more coordination among services providers. Phil discussed how difficult it is to help someone due to confidentiality. Edgar feels the ok needs to come from government to be able to share information within agencies. The board discussed the frustrations around the issue of confidentiality and trying to help people. There are too many barriers. Edgar suggested starting a planning group; he offered his facility and a staff person. We will discuss this further at the planning session.

4. Working Alone Policy

Phil presented a Working Alone Policy for PEI FVPS employees. The policy outlines steps to be taken to minimize risk in the work place.

MOTION: That the Work Alone Policy be approved as circulated.

M/S: Edgar MacLeod/ Kathy Bigsby

CARRIED.

5. Planning Session Follow Up

The Board reviewed Jan's notes, action items and targets. Edgar suggested a goal of case coordination, collaborative partnership and integrated service delivery. Phil suggested that it should be made a stand-alone objective.

Jan offered to meet with the Board with a follow up planning session at the end of January, when she is on the Island. Phil will communicate to Jan that the Board would like to meet and that we have identified another goal to be included.

6. Potential new Board members Kings and Prince County

We have lost two board members, and we were down one to begin with. Phil would like to bring one person in the short term. Phil suggested Ian Petrie from Kings County and Alana Jankov from the Guild. The Board ask Phil to follow up with these individuals.

The board again stated the need to be strategic in selecting a new member. Edgar mentioned the change of attitude in the sporting industry due to the issues in the news and that we need someone to help us get the message out. Phil was wondering about the Storm owner(s), to come out in front of the issues. Tina suggested Catherine Callbeck and it was suggested that Senator Callbeck would be a good person to spearhead our endowment fund.

7. ED Report

- **Budget Update**
Phil reviewed the budget with the board. We are half way to our target for donations, the Christmas season is underway, and this is our big time of year for donations. We are currently under budget with casual wages, Phil needs to meet with the bookkeeper and revise the wages, since Danya is on maternity leave.
- **Harmony House**
Was a great success. We made \$17,500.00 which is our best year to date. It has raised \$69,000 over the past 5 years. This was Patsy's last year leading the event.
- **Book Project**
Submissions are slow coming in.
- **Website**
Lindsay is continuing to work with the web developer.
- **Financial Campaign**
Lindsay has put in a lot of hours getting the mail out ready. She sent out approximately 980 brochures and they look fantastic.
- **Christmas get together**
December 12th at Phil and Brenda's for a gathering at 5:00pm. If everyone can bring something to share.

8. Second Stage Housing

No business

9. Other Business

Sharon asked about SAS. Bill explained that it is longer term housing, and it offers more stability in housing. It is a similar arrangement with CMHC as we have with Second Stage in Charlottetown.

10. Personnel

None

11. Next Meeting

January 14th, 2015 (Plus SAS) in Charlottetown. SAS Board at 5:30pm, FVPS at 6:00pm

Motion to Adjourn: Edgar MacLeod

Chair

Date