

PEI Family Violence Prevention Services, Inc.

Board Meeting

December 14, 2011 (6:00-8:00pm)

Location: FVPS Multipurpose Room, Charlottetown, PE* (changed locale)

Present: Shauna Reddin, Kathy Bigsby, Bill MacLeod, Lorne Cudmore, Daneen MacDonald, Michele Dorsey, Phil Matusiewicz (exofficial), Danya O'Malley (exofficial)

Regrets: Cathy McInnis, Nancy Wallace, Sharon O'Brien, Carmella Richard

1. Approval of Agenda

MOTION: That the agenda be approved as circulated.

M/S: Lorne Cudmore / Daneen MacDonald

CARRIED.

2. Approval of Agenda

MOTION: That the minutes of November 2, 2011 be approved as circulated.

M/S: Lorne Cudmore / Bill MacLeod

CARRIED.

3. Organizational Performance Indicators

Haley Beer is a business student at UPEI. She is looking for non-profits to participate in a study to develop some performance indicators. This could be a helpful way to bring some resources to the organization. Phil suggests we get her to come to the next board meeting. Perhaps we could form a committee for her to work with. They are looking for about 10 organizations to participate on Phase II of the study.

4. Fundraising Proposals

Kevin Lewis – Kevin came forward as someone who can do some fundraising and he said that he might be interested in doing some work with us. He has done a lot for UPEI and was very successful with their campaign. He has forwarded his resume and would be interested in meeting with the board. He would be looking to work with a committee from the board. He feels that we could be more strategic in terms of targeting where we get our dollars. The board would like to hear from him.

David MacKay – David did a fundraiser for us earlier this year. Phil is going to have a meeting with him on Friday to talk about some of the costs around what he'd like to plan for us. Lorne said that he would also like to see David's resume.

The board would like to hold a special board meeting where we could hear presentations from Kevin, David and Haley Beer. This meeting has been set for January 10, 2012, at 6pm. This meeting will be in Charlottetown.

5. Budget Analysis

Our budget analysis is looking very strong. We are projecting revenue of \$117,000 in donations/fundraising for the year. The labour expenses are on target, but we also might be moving some salary costs to the Aspire program. Revenue from Second Stage in EP and WP has been down quite a bit. Some items that are exceeding projections are Fundraising Expenses, Maintenance, Cell Phone costs, as Professional Fees.

6. Meeting with the Minister

The board discussed setting up a meeting with the minister. It was felt that it could be a positive thing to let her know what our needs are. The board wondered if it was possible to meet before April 1st. We know that she supports us and the work we do. Without the additional \$69,000 we do have a significant shortfall. Phil will pursue a meeting time in January or February.

7. ED Report

- The work that Ellen has been doing at Second Stage is going very well.
- Justice Think Tank: There needs to be more access to justice for women who experience domestic violence. More mediation could help. Jacinta Gallant would like to do some mediation for us. The Advisory Council wants to facilitate access to mediation and other services. We could be using some more innovative approaches. This is all good news for our clients. The aim is to continue moving towards having a Domestic Violence Court.
- Addiction/Mental Health concerns – This dialogue is ongoing. Phil is going to be meeting with some senior people in government in order to identify needs. He'll be meeting with Margaret Kennedy and Deborah Bradley. More and more clients have complex addiction or mental health issues. Triage prioritizes them and many do not get seen.
- All provincially funded NGOs met and there was a lot of talks around case complexity and the inability for NGOs to provide staff training. Hopefully this will lead to more dialogue.
- FASD Workshop – we have six people attending from our organization.
- FV Prevention Week – The Walk in Silence will be going on in Charlottetown and Summerside, as well as Montague, Georgetown and Souris.
- Internship: Jaime Griffin will be starting the focus groups for her JOps internship. Phil would like to get a summary.

8. Second Stage Housing

Maintenance costs for Second Stage Housing is exceeding the budget due to some needed upkeep and painting in several units. We have also been granted money from the Reserve Fund to upgrade some flooring in two units and the common areas.

9. Other Business

Nothing

10. Personnel

Nothing

11. Next Meeting

The next meeting will be at 6:00pm, on January 25, 2012, in Charlottetown. The special meeting will be held before that on Jan 10.

MOTION: That the meeting be adjourned.

M/S: Lorne Cudmore

CARRIED.

Chair

Date