

PEI Family Violence Prevention Services, Inc.
Board Meeting
April 17, 2014 (6:00-8:00pm)
Location: EPFVPS Office, Summerside, PE

Present: Jan Link, Edgar MacLeod, Sharon O'Brien, Faye Kingdon, Michelle Buttery, Kathy Bigsby, Bill MacLeod, Phil Matusiewicz (ex officio), Danya O'Malley (ex officio), Valerie Smallman (ex officio)

Regrets: Shauna Reddin, Detry Carragher

1. Approval of Agenda

MOTION: That the agenda be approved as circulated.

M/S: Sharon O'Brien / Faye Kingdon

CARRIED.

2. Minutes

MOTION: That the minutes of February 25, 2014 be approved as circulated.

M/S: Jan Link / Sharon O'Brien

CARRIED.

3. Presentation - Outreach

Valerie Smallman, our outreach coordinator from West Prince, came to do a presentation to the board so that they could hear about our services and our work in the western end of our province.

4. Meeting with the Minister

Our meeting with the Minister was postponed with no reschedule date as yet. We will keep the board informed.

5. Nominating Committee Update

Phil met with a Susan Butler Jones, who is interested in joining our board, and he is going to approach someone brought forward by Kathy Bigsby. Now that Michele Dorsey has resigned Phil is pursuing someone with legal experience joining the board, as this is a great asset.

6. SAS House

In the packet we included the site visit for our building at 5 Alexander Drive, to compare with the site visit conducted by CMHC at SAS House. There was a discussion on the viability of the future of SAS.

7. Year End Financial Highlights

Phil reviewed a summary of our financials now that the 2013-2014 has come to a close. While there are always many year-end adjustments, we expect that our year will close with a surplus of revenue over expenses.

8. ED Report

- In the "All about YoUth" project we have finished two schools and still have two schools to go. We'll be at Athena in Summerside next. The kids seem to really enjoy this program.

- Phil asked if the board had any leads on businesses that might want to advertise in the Rotary Supplement.
- We're continuing to work with local artists on an art book as a fundraiser with a hopeful launch around either International Women's Day in March, or Mother's Day in May, 2015.
- The plans are going ahead for the Golf Tournament, which we've moved to Avondale Golf Course. It will be held on June 26th.
- The Inn at St. Peter's Dinner will be held on May 30, 2014. Usually the board sends a few representatives.

MOTION: Purchase 4 tickets for board members to attend the dinner
M/S: Edgar McLeod / Sharon O'Brien
CARRIED.

- Lindsay attended a workshop on social enterprise, which is a direction a lot of non-profits are going. There are some potential opportunities for us to offset some of our costs. We'll be holding a focus group on May 28th to hear from some interested and experienced individuals on ways we may be able to expand our revenue generating options.
- With the Shelter Enhancement Project, we expect to leverage any dollars we receive in order to complete the work necessary on the shelter at Anderson House. Currently we are seeking funds to re-do the roof and paint the building and trim. We require new soffits and potentially some gutters.

9. Other Business

None

10. Personnel

MOTION: That the proposed union contract be accepted as presented.
M/S: Edgar McLeod / Faye Kingdon
CARRIED.

11. Next Meeting

Our next meeting will be on May 20th in Charlottetown.

Motion to Adjourn – Faye Kingdon

Chair

Date