

# **PEI Family Violence Prevention Services, Inc.**

## **Board Meeting**

**March 24, 2010 (4:30pm - 6:00pm)**

**Location: Access PEI, Summerside**

**Present:** Lorne Cudmore, Daneen MacDonald, Valerie Campbell, Nancy Wallace, Shauna Fuller, Patricia Roy, Dave O'Brien, Brenda Profit, Phil Matusiewicz (exofficial), Danya O'Malley (exofficial)

**Regrets:** Cathy Aylward, Sharon O'Brien, Anne Nicholson

### **1. Approval of Agenda**

**MOTION:** That the agenda be approved as amended to include an update on the Capital Campaign

**M/S:** Valerie Campbell / Daneen MacDonald

**CARRIED.**

### **2. Approval of Previous Minutes**

**MOTION:** That the minutes be approved as presented.

**M/S:** Dave O'Brien / Daneen MacDonald

**CARRIED.**

### **3. Client Satisfaction Survey**

Phil presented a printout of the Survey Monkey results for the exit survey currently completed by clients leaving Anderson House. With an online survey clients can have more anonymity when giving their feedback. The survey gives a good indication of client satisfaction, however for a subscription to Survey Monkey we could get more sophisticated statistical capabilities. This information should be shared with staff.

### **4. Donation Recognition Policy Revision**

The policy is complete. We will add the mention that donors will be recognized on our website for a period of one year.

**MOTION:** That the Donation Recognition Policy be adopted as circulated at the March 24<sup>th</sup> meeting, with proposed amendment.

**M/S:** Dave O'Brien / Lorne Cudmore

**CARRIED.**

### **5. AGM Date**

The AGM will be held on Wednesday, June 30, 2010. Patricia Roy, Daneen MacDonald and Nancy Wallace will form the nominations committee.

### **6. Budget Analysis**

Phil presented an updated Budget Analysis for the end of the financial year. He also offered the board a copy of the general ledger if they would like to see it.

### **7. ED Report**

- Phil spoke about the work Joan MacDonald has been doing at Anderson House and offered the Board an opportunity to hear from her. She will come to the next board meeting.

- Nancy Wallace is working with her branch at Scotiabank to see if they are willing to contribute to the Capital Campaign. She would also like the other branches on PEI to get involved. More information will follow.
- Reverend Bill MacLeod has approached us about doing some work around fundraising and Phil is set to meet with him this Thursday.
- Our intern through Skills PEI will be starting with us on April 12<sup>th</sup>. We have submitted another grant application to Skills PEI in order to utilize the opportunity for funding for building materials.
- A short description of our services on the Charlottetown Police Association Website on community partners. We would like them to add a link to our website as some of the partners currently have one on there. It was suggested that we reciprocate and put a link to their website on our site. We will do this.
- A letter to the editor was sent to the Guardian clarifying that the Minister for the Status of Women was *not* visiting PEI to discuss funding for Anderson House renovations. The board encouraged Phil to explore the possibility of Federal funding in the future. Phil mentioned that we have and will continue to explore a diverse number of funding options.

#### **8. Other Business**

None

#### **9. Personnel**

None

#### **10. Next Meeting**

The next board meeting will be held on April 21, 2010 at 6:30pm. Location will be the Charlottetown Police Association board room.

**MOTION:** That the meeting be adjourned.  
**M/S:** Dave O'Brien / Valerie Campbell  
**CARRIED.**

---

Chair

---

Date