

**PEI Family Violence Prevention Services, Inc.**  
**Board Meeting**

**June 8, 2011 (6:30-8:30pm)**

**Location: FVPS Office, Charlottetown, PE\***

*\*Moved from Summerside as the EP office space was not available*

**Present:** Valerie Campbell, Carmella Richard, Daneen MacDonald, Shauna Reddin, Lorne Cudmore, Cathy McInnis, Nancy Wallace, Sharon O'Brien, Phil Matusiewicz (exofficial), Danya O'Malley (exofficial)

**Regrets:** Patricia Roy

**1. Approval of Agenda**

**MOTION:** That the agenda be approved as circulated.

**M/S:** Lorne Cudmore / Cathy McInnis

**CARRIED.**

**2. Tour Facility**

Due to a leak in the office, we were unable to meet there. The meeting in Summerside is postponed until September.

**3. Approval of Previous Minutes**

**MOTION:** That the minutes of May 4, 2011 be approved as circulated.

**M/S:** Lorne Cudmore / Nancy Wallace

**CARRIED.**

**4. AGM Agenda**

The board agreed that a final report on the Capital Campaign at the AGM would be useful information for the membership. Phil will speak to Valerie and Kim. Tracy Gierman will be presenting on behalf of the National Network. She will also be going on tour of some of our services. The AGM report will also contain two client testimonials (AH and Outreach) and these will be read at the meeting. Danya O'Malley and Cathy McInnis will oversee the food for the meeting.

**5. Nominations Update**

We currently have three nominees for the board openings. We are waiting for bio information from two of them. Another board member is resigning, making the total number of spots open 4.

**6. Space for Colleen**

Anderson House staff are interested in creating a space or place in the shelter to commemorate Colleen MacDougall, our former worker who passed away last year. Phil would like the board to set parameters for these types of thing. He and Shauna will create a list of parameters.

**7. June 11 Agenda**

Phil went over some of the items on the agenda for the planning session scheduled for June 11, 2011. Danya will make sandwiches, Shauna will make muffins. The meeting will be from 10am to 2pm, held at Phil's house.

**8. ED Report**

- We would like to do some recognition for the \$3000 donation from the Campbell Webster Foundation. The money is being used for the Aspire program, which helps women move through a goal-oriented path.
- The Capital Campaign had their wrap-up dinner last night.

- Ellen Ridgeway is going to be working in O'Leary on Tuesdays and Thursdays to help with the caseload there while Valerie Smallman is on leave.

**9. Second Stage**

The Board reviewed a budget analysis for Second Stage Housing. Revenue from last year was down due to Anderson House operation moving there temporarily during the renovation project. Things picked up in the second half of the year. Expenses were on target.

**10. Other Business**

None

**11. Personnel**

None

**12. Next Meeting**

The next meeting is the AGM. Regular board meetings will resume in September.

**MOTION:** That the meeting be adjourned.

**M/S:** Lorne Cudmore

**CARRIED.**

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Chair

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Date