

**Transition House Association**  
**Board Meeting**  
**July 28, 2008 (6:00 pm - 7:00 pm)**  
**Location: Second Stage Housing, Meeting Space**

**Present:** Lorne Cudmore, Dave O'Brien, Bill Costain, Patricia Roy, Shauna Fuller, Nancy Wallace, Sr. Norma Gallant, Phil Matusiewicz (exofficial), Danya O'Malley (exofficial) and Ellen Ridgeway (guest).

**Regrets:** Karin Laronde, Anne Nicholson, Sherry Pagé and Brenda Profit.

**1. Approval of Agenda**

**MOTION:** That the agenda be approved as presented.

**M/S:** Lorne Cudmore / Nancy Wallace

**CARRIED.**

**2. Approval of Previous Minutes**

**MOTION:** That the minutes of July 14, 2008 be approved as circulated.

**M/S:** Bill Costain / Sr. Norma Gallant

**CARRIED.**

**3. 1<sup>st</sup> Quarter Budget**

The budget for 1<sup>st</sup> quarter was reviewed. It was noted that the budget does not reflect any changes that will be made as a result of the merger. Dave O'Brien suggested having an additional column on the budget showing the previous year's figures as a means for comparison. Dave also suggested looking into coming under the Volunteer Protection Act as an alternative to Error-Omission Insurance. The line for "Board Appreciation" shall be renamed "Recognition & Awards".

**4. Collective Agreement**

The new collective agreement was reviewed with the board and a motion was made to execute the agreement.

**MOTION:** To give the Executive Director the authority to execute the collective agreement on behalf of the board

**M/S:** Dave O'Brien / Sr. Norma Gallant

**CARRIED.**

**5. Other**

Officers are typically elected after the AGM, however it was agreed that it would be left to a later meeting.

**6. Regional Updates**

No reports at this time.

**7. Personnel**

No personnel issues at this time.

**8. Next Meeting**

It was agreed that a meeting in August would be on call of the chair. The next meeting will be September 15, 2008 (5:30pm), location TBA.

**9. Adjournment**

**MOTION:** That the meeting be adjourned.

**M/S:** Dave O'Brien / Bill Costain

**CARRIED.**

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Chair

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Date