

PEI Family Violence Prevention Services, Inc.
Board Meeting
January 12, 2009 (6:30 pm - 8:30 pm)
Location: Community Room, Superstore, Charlottetown

Present: Bill Costain, Sr. Norma Gallant, Lorne Cudmore, Anne Nicholson, Patricia Roy, Dave O'Brien, Brenda Profit, Nancy Wallace, Phil Matusiewicz (exofficial), Danya O'Malley (exofficial)
Regrets: Lorne Cudmore, Shauna Fuller, Karin Laronde, Sherry Pagé

1. Approval of Agenda

MOTION: That the agenda be approved as presented.

M/S: Dave O'Brien / Sr. Norma Gallant

CARRIED.

2. Approval of Previous Minutes

MOTION: That the minutes of November 26, 2008 be approved as presented.

M/S: Bill Costain / Anne Nicholson

CARRIED.

3. Administrative position clarification suggestion from the Union

Phil presented a summary of administrative position wages gathered by HRA from various NGOs and other similar positions in government and the private sector. There was also a recommendation from the union. The board was asked to choose between the proposed wage structure from HRA and the union's counter offer.

MOTION: To adopt the wage structure proposed by HRA.

M/S: Dave O'Brien / Bill Costain

CARRIED.

4. Community Infrastructure Grant

The Minister of Community and Cultural Affairs has put together a grant system to which we have submitted an application. We need a motion from the board to pledge the cost of the other 25%, which represents a dollar amount of \$37,500. We are aiming to do some upgrading at Anderson House to repair the damage caused by the roof leaking. Also, we would like the opportunity to diversify the type of programming and services we provide. Two areas of interest are transitional beds (approx. 1-3 beds) and space to hold meetings. We would also like to upgrade the bathrooms in the house, reverse the water damage and allow access from one side of the house to the other via an upstairs doorway.

Jeff Reddy has said that the bank will provide a loan of up to \$45,000 based on the home's equity. The loan would be at Prime + 2%. We can put together a capital campaign to offset the costs of the loan. Perhaps involving service clubs would be a good idea. We have also received \$6000 from the Mary Kay Ash Foundation which will help with costs.

MOTION: To support the infrastructure grant

M/S: Dave O'Brien / Nancy Wallace

CARRIED Unanimously

5. Feedback from January 7 meeting with departmental official re: grant application

We were scheduled to meet with the Minister on January 7th, however Rona Brown requested that we come in to discuss the budget with her, Sharon Cameron, Lorne Clow & Faye Martin. The meeting was to discuss the increase in our grant request for the 2009-2010 fiscal year. They requested a comparative of actuals from 2008-2009. We will be providing them with a forecast.

We now have a better handle on our operational costs. Our largest cost is labour. There was a leveling out of wages after the merger and there was recognition of that in the meeting. The meeting went very well and it was decided that we will meet with the minister in late January or early February. Some discussion focused on prevention and working with youth and this was well received. Our presentation to the Minister should highlight our strategies on early intervention with a focus on youth programming.

6. Gift cards and a decision on future gift cards for staff

Staff bonuses/appreciation/donations were discussed and a decision was reached that the organization determined it was no longer appropriate to continue with this practice.

7. Grievance Settlement Without Prejudice

We had an issue with regards to our collective agreement re: the 7.5 hours accrued by shelter workers. Paul and Phil did an addendum to the contract and it was agreed that if the workers accrued 7.5 hours/month then it has to be taken between 8:30am and 5pm. The agreement has been made that we will settle this without prejudice.

MOTION: To settle the grievance without prejudice

M/S: Anne Nicholson / Sr. Norma Gallant

CARRIED.

8. Renewal of Mortgage for Second Stage

The documents from CMHC have come to renew the mortgage for Second Stage.

MOTION: To renew the mortgage at the rate and terms presented and the signing officers have the authority to execute the appropriate documents

M/S: Bill Costain / Anne Nicholson

CARRIED.

9. Personnel issues

A personnel issue was discussed

10. Next Meeting

There will be a held in Summerside on February 17, 2009 from 6-8pm.

11. Adjournment

MOTION: That the meeting be adjourned.
M/S: Dave O'Brien / Anne Nicholson
CARRIED.

Chair

Date