

PEI Family Violence Prevention Services, Inc.
Board Meeting
February 17, 2009 (6:00pm - 8:00pm)
Location: EPFVP Meeting Room, Summerside, PE

Present: Bill Costain, Sr. Norma Gallant, Lorne Cudmore, Shauna Fuller, Anne Nicholson, Patricia Roy, Dave O'Brien, Sherry Pagé, Brenda Profit, Nancy Wallace, Phil Matusiewicz (exofficial), Danya O'Malley (exofficial)
Regrets: Karin Laronde

1. Approval of Agenda

MOTION: That the agenda be approved as presented.

M/S: Dave O'Brien / Anne Nicholson

CARRIED.

2. Approval of Previous Minutes

MOTION: That the minutes of January 12, 2009 be approved with the proposed change to section 4.

M/S: Dave O'Brien / Sr. Norma Gallant

CARRIED.

3. Business Arising from Previous Minutes

The pay grid proposed at the last board meeting is the one that both our board and the union have agreed to adopt. All salaries have now been ratified by the board and the union.

Family Violence Prevention week was very successful. O'Leary had a luncheon and held Random Acts of Kindness activities. Summerside had a lunch with about sixty people in attendance. Gloria Dennis did an awareness session at the mall in Charlottetown on Tuesday and on the weekend Danya O'Malley, Gwyn Davies and Maxine MacLennan did a campaign at the mall with a large group of SAVE students with balloons and the mascot from Souris High. Work was also done in many schools.

4. Follow-up from planning session: Next Steps

The Summary Report from the planning session was reviewed and some small changes were proposed. The corrections will be made and the Summary Report will be sent out to all board members.

5. Proposal from Joan MacDonald re: Staff Survey

The Proposal was reviewed and it was decided that the opportunity to interview should be extended to all staff members in the organization. The board has decided to go ahead with the proposal and begin as soon as possible.

MOTION: That we engage the consultant to pursue in the work outlined in the proposal that was circulated.

M/S: Dave O'Brien / Anne Nicholson

CARRIED

6. Budget Forecast

Phil gave a report about the current budget forecast. There is now about a \$40K deficit by the end of the year. A large portion of that is professional fees and the salary adjustments from the merger. We do not have a date for the meeting with the Minister as yet.

7. Rotary/Anderson House Concert

The board was made aware that the Rotary had decided to put the money from last fall's concert towards a scholarship. The board expressed its dissatisfaction that there was no prior notice of the desire to change the intent of the Anderson House Concert and asked that a letter be directed to the Rotary reflecting the board's concern regarding the change of direction and the loss of the associated revenue.

8. Personnel

The board discussed the issue of the Executive Director position and several motions were passed as follows:

MOTION: That the board have an open competition for the position of Executive Director

M/S: Lorne Cudmore / Anne Nicholson

CARRIED Unanimously

MOTION: That the open process to hire the Executive Director commence September 1, 2009 and finish by November 1, 2009

M/S: Dave O'Brien / Norma Gallant

CARRIED Unanimously

MOTION: That Phil Matusiewicz's contract as Executive Director be extended until November 1, 2009

M/S: Dave O'Brien / Nancy Wallace

CARRIED Unanimously

MOTION: That these personnel motions be reflected in the minutes.

M/S: Dave O'Brien / Shauna Fuller

CARRIED Unanimously

9. Next Meeting

The next meeting will be held on April 2, 2009 in Charlottetown from 6-8pm.
Location TBA

10. Adjournment

MOTION: That the meeting be adjourned.

M/S: Anne Nicholson / Dave O'Brien

CARRIED.

Chair

Date