

PEI Family Violence Prevention Services, Inc.
Board Meeting
April 6, 2011 (6:00-7:30pm)
Location: FVPS Office, Charlottetown, PE

Present: Lorne Cudmore, Valerie Campbell, Shauna Reddin, Nancy Wallace, Sharon O'Brien, Cathy McInnis, Carmella Richard, Phil Matusiewicz (exofficial), Danya O'Malley (exofficial), Gwyn Davies (exofficial), Maxine MacLennan (exofficial)
Regrets: Daneen MacDonald

1. Approval of Agenda

MOTION: That the agenda be approved as circulated.

M/S: Lorne Cudmore / Valerie Campbell

CARRIED.

2. Approval of Previous Minutes

MOTION: That the minutes of February 24, 2011 be approved as circulated.

M/S: Lorne Cudmore / Nancy Wallace

CARRIED.

3. SAVE

Maxine MacLennan, coordinator of SAVE, came to present to the board on the history of SAVE and what types of activities are carried out today. This is part of the continuing process of having different branches of the organization present information sessions for the board on the various types of services FVPS offers.

4. Definitions of Expense Line Items

Phil presented a list of definitions for the line items in the expense portion of our budget analysis.

5. Strategic Planning Session

The board discussed having a planning session to continue building on the work done two years ago with Steve McQuaid. The board agreed that meeting for a Saturday session was preferable to several evening sessions. A Doodle will be sent out to determine a Saturday in May or June that works for everyone.

6. Nomination Committee

Shauna will be heading up the nominations committee in preparation for the AGM. We will be looking to fill three positions. Valerie Campbell and Cathy McInnis will also be part of the committee.

7. ED Report

- The EP office will be moving to the space on Water Street.
- There will be a reception for the Capital Campaign on April 13. This is to show our appreciation to the donors and unveil the donation plaque.
- Our AGM is set for June 22, 2011. Michelle Burge has confirmed that she is available. Tracy Gearman, from the National Network, will be our guest speaker.
- The Human Trafficking workshop will be held on April 18. It will be at the Charlottetown Rodd, from 8:30 to 4:30.
- We are requested some local dollars from the Campbell Webster Foundation.
- We have gotten approval from CMHC for funding through the Shelter Enhancement Project. This will be put towards renovating the front porch, which is set to begin some time in April or May.
- We are considering putting out a tender for maintenance costs.
- Barb Sinden is organizing a fundraising dinner for the Mary Kay Ash Foundation. We have received a number of grants from them, most recently a grant of \$10,000 to East Prince. The dinner will

be held on April 19 and the organization has purchased four tickets.

8. Second Stage

- Second Stage is currently at 100% occupancy.
- As with the tender for the main organization, Second Stage maintenance will be tendered out this spring.

9. Other Business

None

10. Next Meeting

The next board meeting will be held on May 4, 2011, in Summerside.

MOTION: That the meeting be adjourned.

M/S: Cathy McInnis

CARRIED.

11. Personnel

The rest of the meeting was moved in-camera for a personnel item.

Chair

Date