

# TRANSITION HOUSE ASSOCIATION BOARD MINUTES

Thursday, May 15, 2008 (2:30 pm – 4:45 pm)  
Location: Karin Laronde's home (340 Queen Street – Ch'town)

**PRESENT:** Phil Matusiewicz, Karin Laronde, Sr. Norma Gallant, Sherry Page, Anne Nicholson, Patricia Roy and Eileen Gaudet

**ABSENT:** Bill Costain

## 1. Approval of Agenda

**Motion:** That the agenda be approved.

**M/S:** Sr. Norma Gallant / Anne Nicholson

**Carried.**

## 2. Approval of April 16, 2008 Minutes

**Motion:** That the minutes of April 16, 2008 be approved.

**M/S:** Anne Nicholson Patricia Roy

**Carried.**

## 3. Budget

Phil reported that the 2008-2009 budget was submitted in November 2007. It was revised after a conversation with Rona Brown re new fiscal year. The new 2008-2009 numbers represent "all" provincial budgets. Phil reviewed all revised budget entries. THA is looking at a \$50,000 deficit with the new numbers in play. The organization will be moving forward with an approximate \$10,000 surplus once MRSB finishes the 07-08 financial audit. Provincial Government has not kept up with costs over a span of many years. Rona committed to continue working with the THA Board regarding additional funding possibilities.

**Motion:** That the Board accepts the revised 2008-2009 operating budget as presented.

**M/S:** Patricia Roy / Sr. Norma Gallant

**Carried.**

## 4. Process for Merger Sign Off

Phil met with Eastern PEI representatives on May 12<sup>th</sup>. Lots of questions posed. Group is supportive of the whole merger process, although concerned regarding staff salaries once the merger is in place. Phil is scheduled to meet with West Prince and East Prince regions representatives on May 27<sup>th</sup> to discuss the merger. The merger is needed soon so that the organization can focus on the future.

## 5. Foundation Application (Big On-Line)

There is a huge database of foundations and monies that is for sale by this company. The company provides templates for proposals and letters. It is very expensive to buy. The company guarantees a return on investment. Board decided not to purchase the database at this time.

**6. Nomination Process**

Patricia suggested Gertrude Trainor as a possible candidate. Anne submitted Kelly Robinson's name for consideration. Lorne Cudmore has expressed interest in returning to the Board as well. Patricia noted that she thought Bill Costain may have recommendations of individuals interested in joining the board. Phil will follow this up with Bill. Patricia will ask Michelle Arsenault if she is interested.

**7. Name Change Response**

Nine responses received from membership. PEI Family Violence Prevention Services was decided on by the Board.

**Motion:** That the Board accepts the name PEI Family Violence Prevention Services to be submitted to members at the Annual General Meeting.

**M/S:** Sherry Page / Anne Nicholson

**Carried.**

**8. Inn at St. Peter's Dinner & Auction Fundraiser**

The event will take place June 6<sup>th</sup>. Auction items are needed. THA will buy two tickets to this event.

**9. Annual General Meeting (New Date)**

The AGM will now be booked for Thursday, June 26<sup>th</sup> at 6:30 pm. Location to be confirmed.

**10. Regional Updates**

Eastern PEI – Anne Nicholson reported. The Diamond Dinner fundraiser was cancelled due to low ticket sales. Eastern Graphic were disappointed that fundraising was being done in order to pay a radio station for radio ad time promoting SAVE. Group met with Eastern Graphic again to mend working relationship. Region is looking forward to the merger.

East Prince – Patricia reported. The Mother's Day Banquet event raised between \$5,000 - \$6,000 (final total unavailable at this time). The outreach program received its first male client seeking services. We have to be open to giving services to men. Staff members are unsure what the Homelessness Project is all about and what their rolls will be. Phil said he spoke with Norma about doing things like a community kitchen. Kim McGuigan (AH relief staff) is working on this initiative. Norma's roll would be to book space and get women there. THA would provide staff and a co-facilitator to do this. East Prince region is getting ready its year-end wrap up and annual general meeting. Discussion took place around the current Next Step Housing tenant. This person is a wonderful tenant, but her time is coming up and she is required to move out. The group would like for this tenant to stay longer if there is no other person on a waiting list to move in.

Anderson House – Sherry reported. Shelter is slow right now. Staff attended a Motivational Interview Workshop recently. Danya O'Malley (BSW) is doing an placement at the shelter. Danya is observing the Liberty Group program. Workshops on Human Trafficking are being held – Phil noted that such workshops create awareness on PEI (all kinds of control issues). Human trafficking issues are domestic as well as international.

Sr. Norma – busy compiling reports of sessions with 18-35 year olds reflecting on what to spend their time with. Four regions involved. Group wants to continue meeting to discuss managing stress, coping skills, self-worth, parenting skills; this age group do not know where to get this type of information and support on various subjects. Over 40 people reached through the four workshops.

Second Stage – Eileen reported. The storage unit has been converted to meeting space. The Liberty Group is accessing this unit now.

**11. Personnel**

No item to discuss.

**12. Next Meeting**

June 18, 2008 (Wednesday) at 3:00 pm. Location will be at Second Stage Housing, unit #5.

**13. Adjournment**

**Motion:** That the meeting be adjourned at 4:45 pm.

**M/S:** Patricia Roy / Sherry Page

**Carried.**

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Board Chair

Date