

**TRANSITION HOUSE ASSOCIATION
BOARD MINUTES**

Tuesday, April 16, 2008 (2:30 pm – 5:00 pm)
Location: Karin Laronde's home (340 Queen Street – Ch'town)

PRESENT: Phil Matusiewicz, Karin Laronde, Sr. Norma Gallant, Sherry Page, Anne Nicholson, Patricia Roy and Bill Costain

ABSENT: Eileen Gaudet

1. Approval of Agenda

Motion: That the agenda be approved.

M/S: Anne Nicholson / Patricia Roy

Carried.

2. Approval of April 1, 2008 Minutes

Motion: That the minutes of April 1, 2008 be approved.

M/S: Sherry Page / Sr. Norma Gallant

Carried.

3. Bylaws Revisions and Highlighted Important Clauses

The changes of the Bylaws were reviewed.

Section:

- 5.3 removal of criminal record check for members
- 5.4 renewal fees due within 60 days of the date of renewal (May 2009) or membership ended
- 5.5 details of membership (other i.e. honorary)
- 5.9 members not acceptable ... 2/3 vote
- 6.8 Nomination Committee
- 6.9 Nomination: 14 calendar days before annual meeting can be nominated
- 6.17 meeting participation options
- 6.18 Notice of voting process
- 7.5 Board may appoint committees in advisory capacity
- 8.1 Officers of the Association
- 9.1 Indemnification – responsibility as directors
- 9.2 Indemnification – responsibility as directors
- 10.1 voting - 1 for each member (no proxy voting)
- 11.1 the use of electronic communications acceptable
- 18.1 Roberts Rules of Order

Borrowing By Laws:

Borrowing & Banking rules - these amendments will go to the membership, will be posted on our website and voted on at the AGM.

4. Merger

Merger Changes and Highlights:

Section:

- 1 Date: September 30, 2008 – merger is in effect
- 5 separate accounts for existing monies
- 6 fundraising all through THA Board with specific written approval
- 7 external funding – approved by THA and subject to terms & conditions
- 9 update books
- 10 employee become part of collective bargaining
- 11 name change application
- 13 provincial funding distributed by THA board
- 14 East & West Prince will remain as corporations administered by THA shell corporations (East and West Prince)
- 17 this agreement will be approved by each board
- 20 parties can withdraw by submitting in writing to other parties prior to September 30, 2008.

Merger Plan (changes):

Approval of merger on or before September 30, 2008. Phil will email all regional board members the documents prior to his attending board meetings in each region (May 27th in East & West Prince and May 12th in Kings). Meeting with Boards to review documents.

Formal changes to staff etc on or before September 30, 2008

Resolutions

Motion: That the By Laws be adopted.

M/S: Karin Laronde / Sherry Page

Carried.

Motion: That the Merger Agreement be approved.

M/S: Karin Laronde / Patricia Roy

Carried.

5. Nomination Process

Nomination – Patricia will draft and circulate a PSA. She will ask Kelly Robinson at CLIA to send it out.

6. Name Change

We will wait until April 30th. Board tentatively agreed that simple is best...PEI Family Violence Prevention Services.

7. Fundraising Projects

A. The Women Artists Fundraiser – on hold due to some disappointing response from Federal and Provincial funders. It may be held in November.

B. Inn at St. Peters Dinner & Auction – more auction items needed. Tickets are \$125.00 per person. There is a letter to give to donors when asking for an auction item; Phil will issue letter if requested. Event planned for May 30th.

8. CRA Correspondence

See attached.

9. Regional Updates

West Prince – CMHC approval for building updates, gave Phil the annual request for Coop renewal, Valerie is on vacation, fundraising ideas include a barn dance, new interim staff person is Maureen Gallagher.

East Prince – Mother’s Day Banquet set for May 7th, their sponsor has extended help to West Prince and Norma is back from vacation.

Anderson House – Phil will email Ellen’s report, received nice letter from women with dog (appreciated help and is doing well).

Sr. Norma – ECG is happy with progress, senior’s safety – seniors are interested about accessing services, RCMP need upgrading training.

Kings – sponsor challenges are being addressed, Diamond Dinner is coming up May 10th with the cost being \$50.00 per ticket.

10. Other

A. Policy Change – Executive Limitations. The addition of “and fairness for all” was added.

Motion: That the executive limitation be amended as presented.

M/S: Bill Costain / Sr. Norma Gallant

Carried.

B. Funding was received from the Homelessness initiative. Groups will be held in West and East.

C. AGM – June 30, 2008 at 6:30 pm

11. Next Meeting

May 13, 2008 at 3:00 pm.

12. Adjournment

Motion: That the meeting be adjourned at 4:30 pm.

M/S: Patricia Roy / Sr. Norma Gallant

Carried.

Board Chair

Date



Rosemary Scott, Q.C.
Stewart McKelvey
P. O. Box 2140
Charlottetown PE C1A 8B9

Your file / Votre référence

Our file / Notre référence

0599522 &
3029257

MAR 29 2008

Dear Madam:

File Reference PT1409/65388 Transition House Inc. 13190 5614 RR0001
and Family Violence Prevention Inc. 85371 8880 RR0001

Thank you for your letter of October 9, 2007 advising the Canada Revenue Agency that the above-noted organizations intend to reorganize. We sincerely apologize for the delay in responding.

Our review of the draft agreement does not reveal anything that would place the registered charitable status of Transition House Inc. in jeopardy.

East Prince Family Violence Prevention Inc. could retain its corporate existence and charitable status while inactive as long as its annual filing and expenditure requirements are met.

Also, any programs or activities that have not been carried on by registered charities prior to the reorganization should be submitted for our prior approval.

Please do not hesitate to contact the undersigned at 1-800-267-2384 if you wish to discuss this further. You can also write to us at the Charities Directorate, Canada Revenue Agency, Ottawa, Ontario, K1A 0L5.

Yours sincerely,

Cheryl Moyer
Charities Directorate